

## **SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN**

This is the Leader of Council's provisional forward plan for the four months starting July 2020. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website ([www.southhams.gov.uk](http://www.southhams.gov.uk))

*The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.*

*Leader of the Council – Cllr Judy Pearce*

*Deputy Leader – Cllr Hilary Bastone*

*Lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins*

*Lead Executive Member for Communities and Enterprise – Cllr David May*

*Lead Executive Member for Environment – Cllr Keith Baldry*

*Lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood*

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with \***

**KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE**

<b>Portfolio Area</b>	<b>Report Title and Summary</b>	<b>Lead Member / Officer</b>	<b>Documents to be considered in making decision</b>	<b>Date of Decision</b>	<b>Consultees and means of Consultation</b>
<b>NON KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE</b>					
Enterprise	<p><b>Title: Revenue Budget Monitoring for April, May and June 2020</b>  <b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 for April, May and June 2020.</p>	Cllr Bastone / Lisa Buckle	Report of S151 Officer	30 July 2020	
Homes	<p><b>Title: Homeless Strategy Year 4 Action Plan</b>  <b>Purpose:</b> To provide to Members an update on the Homeless Strategy Action Plan</p>	Cllr Bastone / Isabel Blake	Report of Head of Housing, Revenues, and Benefits Practice	30 July 2020	To initially be considered by the Overview and Scrutiny Panel at its meeting on 16 July 2020
Council	<p><b>Title: Write Off Report for Quarter 4 2019/2020</b>  <b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p>	Cllr Bastone / Lisa Buckle	Report of S151 Officer	30 July 2020	
Environment	<p><b>Title: FCC Contract Review</b>  <b>Purpose:</b> To provide Members with a review of the FCC contract performance</p>	Cllr Baldry / Jane Savage	Report of Head of Commissioning and Contracts	17 September 2020	

Council	<b>Title: Devon Districts Procurement Strategy</b> <b>Purpose of Report:</b> To seek adoption of Devon procurement strategy	Cllr Pearce / Rosie Wilson	Report of Corporate Procurement Officer	17 September 2020	West Devon, Teignbridge, Torridge, Exeter, Mid, and North Devon Councils
Council	<b>Title: Recovery Plan to the Covid-19 Crisis</b> <b>Purpose:</b> to consider the recommendations of the Joint Meeting of the Overview and Scrutiny Panel and Development Management Committee on the draft Recovery Plan	Cllr Pearce / Drew Powell	Report of the Director of Governance and Assurance	17 Sept 2020	To be considered at the joint Overview and Scrutiny Panel / Development Management Committee meeting on 3 Sept 2020
Council	<b>Title: Amended Draft Budget 2020/21</b> <b>Purpose:</b> To consider a report that presents an amended budget for 2020/21 in light of the impact of Covid-19	Cllr Pearce / Lisa Buckle	Report of the Section 151 Officer	17 Sept	To be considered at the joint Overview and Scrutiny Panel / Development Management Committee meeting on 3 Sept 2020
Enterprise	<b>Title: Commercial Investments Update</b> <b>Purpose:</b> to update the Council on any commercial investment opportunities	Cllr Bastone / Chris Brook	Report of Director of Place and Enterprise	17 September 2020	
Enterprise	<b>Title: Revenue Budget Monitoring up to August 2020</b> <b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 up to August 2020.	Cllr Bastone / Lisa Buckle	Report of S151 Officer	17 Sept 2020	
Executive	<b>Title: Consent to grant a Long Lease at Totnes Pavillion</b> <b>Purpose:</b> To allow SHDC to grant Tadpool a long lease of the Totnes Pavillion to assist in securing investment into the site to improve the facility	Cllr Bastone / Chris Brook	Report of Director of Place and Enterprise	17 Sept 2020	
Strategic Planning / Environment	<b>Title: Coastal Concordat</b>	Cllr Pearce / Rob Sekula	Report of Head of Place Making Practice	17 September 2020	

	<b>Purpose of report:</b> To outline to Members the protocol for formal processes where these are shared across administrative boundaries / responsibilities				
Council	<b>Title: Medium Term Financial Strategy for the five years 2021/22 to 2025/26</b> <b>Purpose of the report:</b> To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.	Cllr Pearce / Lisa Buckle	Report of S151 Officer	22 October 2020	
Council	<b>Title: Capital Budget Monitoring Quarter 1 and Quarter 2</b> <b>Purpose of report:</b> The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position	Cllr Bastone / Lisa Buckle	Report of S151 Officer	22 October 2020	
Strategy	<b>Title: Housing Strategy</b> <b>Purpose of report:</b> To recommend to Members the adoption of a revised Housing Strategy	Cllr Pearce / Chris Brook	Report of Director of Place and Enterprise	22 October 2020	
Environment	<b>Title: New waste Service update</b> <b>Purpose of report:</b> To provide an update to Members on progress on the new waste service	Cllr Baldry / Jane Savage	Report of Head of Commissioning and Contracts	22 October 2020	